WESTERN STATE COLLEGE OF LAW
Career Resources Department

2L CAREER DEVELOPMENT PLAN

AUGUST AND SEPTEMBER
> Update your resume with summer work experience, then have your resume posted on Symplicity
> Look for notices and schedules regarding upcoming on-campus interviews (OCI)
> Considering an externship for your second or third year?
  › Make an appointment with Professor Chavez (civil and judicial) or Professor Molko (criminal) to review requirements and deadlines
  › Students interested in joining the Immigration Clinic should contact Professor Koh (jkoh@wsulaw.edu)
> Learn more about Western State’s Certification programs in family law, business law, real estate practice, criminal law and immigration
> Consider joining Western State’s Public Service Program
  › Contact Tim Mallory at tmallory@wsulaw.edu for more information

OCTOBER AND NOVEMBER
> Attend at least one student organization event and become a member
> Attend one networking event, either on-campus or off-campus
> Schedule a meeting with Career Resources to review your resume and develop your career path

WINTER BREAK
> Career Resources is open during Winter Break! Stop by for job search and resume assistance
> Add updates to your resume: honors and activities, student organizations, and certifications in progress
> Continue adding to your target list of possible practice areas, law firms, and organizations to explore
> Check new job listings on Symplicity for employment and internship opportunities
> Visit the Career Resources library (Main Library, ground floor) for job search resources and inspiration
> Update your LinkedIn profile in preparation for Spring interviews

JANUARY THROUGH MARCH
> Look for notices of upcoming events such as Public Service Week and Entertainment Law Day
> Consider taking on a leadership position in one of the student organizations
> To research employers, visit Chambers Associate, NALP, or Martindale-Hubbell
> Update or add to your interview outfits: professional business suit, shoes and accessories
> Career Resources is open during Spring Break! Make use of this time to prepare for your Spring/Summer job search
> Talk to your professors about your areas of interest and job search status, asking for advice and/or contacts

APRIL AND MAY
> Update your resume with new activities, honors, class ranking, and achievements
> Schedule an appointment with Career Resources if you are still looking for summer employment or internship opportunities
> Sign-up for a Mock Interview with a professor to hone your skills. Schedule through Career Resources
> Order business cards through the SBA (look for e-mail announcements) or Career Resources

JUNE THROUGH AUGUST
> Career Resources will be open during the summer months to offer assistance and answer questions
> Keep an eye out for any work product that could be used as a new writing sample
> Attend summer networking events sponsored by the local Bar associations