

CIVIL/JUDICIAL EXTERNSHIP SEMINAR

Summer 2013

CLASS	READING ASSIGNMENT	TOPIC	ASSIGNMENT (due in class session under which assignment is listed)
Week 1 - June 5	Course Materials; Ogilvy: Introduction For Students, Chapters 1 and 2, Chapter 2 Appendices	Introduction to the Civil/Judicial Externships and Seminar; Research Paper Proposal; The Externship Experience; Setting and Achieving Goals; Post Graduation Concerns	Exercise 2.1 (p. 12 - Goal Memo - at least 2 typed, double-spaced pages) and Appendix to 2.1 (p. 25 - Learning Agenda - include Supervisor's comments, if possible) (Ungraded Assignments). Reminder: All assignments except for the Appendix to 2.1 must follow the General Format Requirements for writing assignments in the Course Materials. All assignments are time/date stamped, with two hole punch at the top, and placed in the instructor's box on the 3rd floor by 6:30 p.m. on due date unless otherwise instructed.
Week 2 - June 12	Ogilvy: Chapter 11	Substantive Journal Drafting; Storytelling	Time Sheet (TS)(found under "Forms" on Lexis course web site); submit all Time Sheets in instructor's box on 3rd floor by 6:30 p.m., time/date stamped/two holes at top); Research Paper Proposal (send proposal by email to instructor at schavez@wsulaw.edu)
Week 3 - June 19	Ogilvy: Chapter 3	Learning from Supervision; Assignment Clarification and Feedback; The Bluebook	TS; each student shall submit one article from any source on one of the following topics: (1) a legal ethical issue; (2) attorney misconduct; or (3) bias in the profession. If found on web, send the article or link to article to schavez@wsulaw.edu; if found in a periodical (traditional print newspaper/magazine), place hard copy in instructor's box on third floor

Week 4 - June 26	Ogilvy: Chapters 4 and 5	Ethical Issues	TS; Journal #1 (journals must be carefully edited and six to eight pages); Outline of Research Paper with headings and subheadings; Discuss outline of research paper with instructor during individual conferences this week (conferences to review outline will also be available after class)
Week 5 - July 3	Ogilvy: Chapter 16	Bias in the Legal Profession	TS; Draft of first 5-7 pages of Research Paper; Discuss draft of final paper with instructor during individual conferences this week (conferences to review draft available after class)
Week 6 - July 10	Ogilvy: Chapter 17	Balancing Personal Life and Professional Life	TS; two full page explanation of how student balanced personal life and law school obligations (to be discussed in class and submitted to instructor at end of class)
Week 7 - July 17- Final Class Session		Student Presentations	TS; Journal #2; Written Assignment or Attestation from placement; Student's Evaluation of Externship Placement (found under "Forms")
Wednesday, July 24 - NO CLASS			TS; Final Research Paper due 6:30 p.m. Place a time-stamped hard copy in instructor's box; submit soft copy on Safe Assign by 6:30 p.m.; Supervisor's Final Evaluation of Externship Student (found under "Forms")