

Introduction to Legal Methods 101 all sections CLASS POLICIES AND ASSIGNMENTS

COURSE: Introduction to Legal Methods 101 all sections, Fall 2013

TEXTS:

REQUIRED: Michael Hunter Schwartz, Expert Learning for Law Students
Ruth Ann McKinney, Reading Like a Lawyer

RECOMMENDED: Marty Peters, Juris Types
A legal dictionary

FACULTY: Professor Paula Manning, pmanning@wsulaw.edu
Professor Lisa Blasser, lblasser@wsulaw.edu
Professor Udoka Nwanna, unwanna@wsulaw.edu

- **Course Methodology:** The class begins the week following orientation and meets once per day, and then continues through the first semester, meeting once per week. Unique features of the course include: (1) multiple opportunities for practice and feedback with respect to the knowledge and skills that are the objectives of the course; (2) exercises designed to help students learn, understand and remember the course materials; (3) team based learning activities; and (4) substantial emphasis on teaching students the learning, reading and thinking skills they need to succeed in law school, in practice and on the bar exam.
- **Course Goals and Objectives:** To assist students in developing the skills necessary to succeed in law school, in practice and on the bar exam—and to make students more effective and successful as law students. More specifically, by the end of the course, successful students will have: (1) developed the learning skills they need to succeed in law school; (2) begun to develop legal-analytical skills, particularly the skills involved in identifying legal issues, understanding and using rules of law, and using and analyzing facts; (3) developed the ability to read and understand court opinions and legal rules, and (4) developed their ability to express ideas and understanding regarding legal issues, both orally and in writing.

Other specific course goals:

- Values
 - Demonstrate respect for other students, staff and faculty;
 - Develop an attitude of cooperation with students, faculty, lawyers, and judges;
 - Demonstrate honesty, reliability, responsibility, judgment, self-motivation, hard work, and critical self-reflection.

- Skills
 - Hone learning and study strategies
 - Organize thoughts and materials before speaking or writing
 - Identify relevant facts in cases, class discussion and on examinations, and be able to use facts to support a position, evaluate a claim and identify potential alternatives;
 - Articulate policy arguments to convince a court to broaden or narrow a prior decision or rule of law and/or to demonstrate the soundness of a conclusion on an essay examination;
 - Demonstrate in writing how lawyers solve problems—by understanding what laws they use, how they apply the law to new facts, and how they use those facts to make arguments to judges or juries;
 - Respond to an essay question using an IRAC format;
 - Apply and analyze the law.

- **Teaching and Learning Methods used in this course:**
 - Reading background material
 - Reading and briefing cases
 - Lecture
 - Writing assignments
 - Small group quizzes and other exercises
 - Whole class, small group and team discussion and problem solving

- **Attendance:** As required by the American Bar Association, the body that accredits law schools, class attendance is mandatory. This may differ from what you have been used to in your undergraduate or other graduate education. Please inform your professor of actual or anticipated excessive absences (more than 2 classes). Excessive absences will result in your grade being lowered and/or in your receiving a failing grade in the course. Additionally, a student who has missed more than two classes will not receive credit for the course. If you are concerned about your absences or ability to meet this policy, please let your professor know as soon as possible, so we can work through any problems.

- **Course Grading:** Successful completion of this course is a requirement for graduation from the Law School. The course will be graded based on the following:
 - 1) **Attendance and participation in class.** Class participation is required. Attendance is also required—both because lawyers are required to appear where they are expected, and because most of the learning and application of the required reading for this course occurs during participation in class exercises. If you arrive late, leave during class time or depart early (without prior permission), you will be marked absent for that session. **If you miss more than two class sessions, you will receive a failing grade in the course.**

2) Preparation: Legal education is a cooperative venture, and lawyers must be able to orally communicate their ideas. Class participation therefore is a mandatory part of this course. Please note there is a significant difference between being unprepared and being unable to “answer” a question. You do not need to be an expert, but you must read and think about the assigned materials, complete assigned work and be ready to engage and discuss this work and your thoughts with others. If you are not prepared for some classes you may be asked to leave, because the class will be discussing materials related to assignments and it is only appropriate to have the discussion with students who have already completed the assignment.

You should stay sufficiently ahead on your assignments to ensure your readiness to participate for each class. Neither the assertion that you did not anticipate the class or group getting so far, nor that you read the assignment too long ago to remember it will excuse a failure to be prepared. You will not be deemed unprepared simply because you venture an incorrect answer in class (unless, of course, your answer reflects inadequate preparation). You may be excused from participating once during the course for any reason of your choosing if you request an excuse **prior to the commencement of class**. Aside from the above-referenced excuse, there is no such thing as an excused failure to be prepared.

3) Professional Engagement: As you may know, you are creating your professional reputation in the law. Accordingly, please behave as the best attorneys do. This includes paying attention and listening to what others say, as well as working with others collectively, to learn the material and skills in this course.

- Please be prepared for class and be ready to work. Please listen to others, avoid dominating the discussion, take the initiative to improve your skills, take risks and be resourceful.
- Please seek help when you realize you need it or when recommended. Please show up every day on time and stay in class the whole time.
- When you are assigned to work in teams, everyone in the team has the responsibility of making sure that the team works together effectively and efficiently.

Professional engagement includes:

- **Resourcefulness.** If you have problem, first try to figure out a way to solve it.
- **Taking appropriate risks.** For some this means volunteering to speak in a class. For others it is the risk of being silent and not leading a discussion. It may mean admitting you are off track or that you need help with an aspect of the course.
- **Behavior in class.** Be respectful of others by encouraging others to talk during

group work. Listening is an enormous part of effective lawyering. If you finish an exercise early or before others, ask for feedback or work on other aspects of the course.

- **Computer usage.** Using a computer in a way that does not support your learning (facebook, email, etc.) will be considered an absence.
- **Attitude.** Have a positive approach to working with others, including your professor. If you have a complaint, including one about the course, voice it directly, in person to those that are involved (and be prepared to offer a solution).
- **Timeliness.** Complete and turn in all work on time.
- **Attention to work product.** Be thoughtful about what you say and what you turn in; be sure it reflects your best work.
- **Growth.** If you have received feedback on an assignment try to understand and use it. If one approach doesn't work, try another—and reflect on what works and what doesn't. Struggle with analyzing a problem before asking about it or giving up—but also remember to ask questions and seek help when your struggle doesn't produce the results you hope for.
- **Perseverance.** A student that does not give up, but keeps working to develop his or her skills, regardless of where he or she is, is acting professionally.

4) Completion of all assignments set out on the syllabus. For most class sessions you will be preparing homework assignments. The assignments will help you practice the skills on which you will be tested on your law school examinations, and the bar examination. Because the goals of all of these assignments include giving you practice and feedback, initially you will not be graded on the accuracy of your answers; you will, however, be graded on the extent to which your submissions reflect and demonstrate your effort to do the assignments well. To pass each of the initial assignments you must prepare an answer to each assigned question or exercise that reflects a genuine effort to successfully complete the assignment and a genuine effort to implement the feedback that is given on prior assignments.

As the semester progresses and you have had an opportunity to practice the skills, the difficulty level of the assignments and the professor's expectations will increase. Your final grade will reflect the extent to which you have implemented the feedback you are given on the initial assignments, as well as the extent to which you demonstrate mastery of the skills taught in the course.

NOTE: A lawyer is expected to meet deadlines; failure to turn in documents on time may have serious consequences, including the loss of a clients' right to present a claim or defense. It is important to begin to exhibit the professionalism that is required of a practicing lawyer, including submitting all documents (assignments) on time. Therefore,

late assignments will not be accepted. Failure to hand in an assignment on time will result in a reduced grade and may also result in a failing grade in the course.

- **Course Web Page:** The course has its own web page. To get to the course web page, you will need a Westlaw password.
- **Seating Chart:** A seating chart will be distributed at the beginning of the first class. Please print the name (first and last) you wish to be called in the space reflecting the seat you have chosen for the semester. Any student whose name does not appear on the chart will be dropped from the course.
- **Disability Services:** Western State strives to assure equal access and full participation by persons with disabilities. If you require services because of a disability, you may notify Kelly Jones-Horwood, on the third floor. This voluntary self-identification allows the Law School to prepare any necessary and appropriate support services to facilitate your learning.
- **Academic Misconduct Policy:** All students are expected to conduct themselves appropriately and ethically in their academic work. Inappropriate and unethical behavior includes (but is not limited to) giving or receiving unauthorized aid on examinations or in the preparation of papers or other assignments, or knowingly misrepresenting the source of academic work.
- **Assignments:** Attached are the reading assignments and class topics. Assignments may be altered or supplemented.
- **Office Hours, Appointments and E-mail:** Students may use office hours to address concerns regarding any of the course material or for other guidance. Faculty will discuss office hours during class session 1.

NOTE: All reading assignments should be completed prior to coming to class. Please read chapters 1-8 of the Schwartz text and chapters 1-4 of the McKinney text prior to the first Orientation session.

Session	Topic	Pre-class reading and assignments	Assignments Due at Start of Class:
Orientation Day 1	Succeeding in Law School Learning Styles/Preferences Learning and Study Strategies Intro to Legal Analysis	Schwartz Ch. 1-8; McKinney Ch. 1-4	VARK assessment Reading Speed Assessment Myers-Briggs Inventory Survey Form
Orientation Day 2	Reading Like a Lawyer	McKinney Ch. 5-11; Schwartz pp. 85-103	
Orientation Day 3	Briefing Court Opinions	Schwartz pp. 105-122	
Orientation Day 4	Learning in the law school classroom Case Briefs The Socratic Method Note taking Using your laptop wisely Time Management Study Aids	Schwartz Ch. 10	
Orientation Day 5	A simulated class experience Reflections and Assessment: Evaluating your performance	Reading to be assigned on Orientation Day 4	

Classroom Session 1	Introduction to IRAC; The “R” in IRAC—Introduction to Rule Deconstruction	McKinney Ch. 10-12 Schwartz Ch. 15; Schwartz 149-158	
Classroom Session 2	The “R” in IRAC—Using Deconstructed Rules to Organize Essay Answers		Rule Deconstruction Exercises
Classroom Session 3	An introduction to Organizing Examination Answers; The “A” in IRAC—rule/fact application	Schwartz 211-221	
Classroom Session 4	Organizing Course Materials; learning styles revisited	Schwartz 158-172	Practice Exam #2
Classroom Session 5	Pre-writing and Memorization; The “I” in IRAC--using checklists, spotting the issues	Schwartz 205-210; Schwartz Ch. 13; Pre-Writing Handout	Draft Organizational Tool
Classroom Session 6	Putting it all together: Organizing and Writing a Multi-issue Examination Answer		
Classroom Session 7	The “A” in IRAC—fighting the fact foes		Fact Foe Essay Writing Exercise
Classroom Session 8	More “R”—an introduction to broad and narrow holdings	Schwartz 220-228	
Classroom Session 9	Even more “A”—holding/fact application	Schwartz 220-228	Broad and Narrow Holdings exercise
Classroom Session 10	Preparing materials to effectively organize and write multiple issue essay examinations		

Classroom Session 11	Exam writing workshop: Simulated exam (requiring Broad and Narrow Holdings)	Review Schwartz Ch. 15, Read Ch. 16	
Classroom Session 12	Assessment and Reflection; Synthesizing Cases and Materials		Exam Writing Assessment and Reflection
Classroom Session 13	Putting it all together— Simulated exam		
Classroom Session 14	Multiple choice test taking approaches and strategies		